



Uttarakhand Public Service Commission Gurukul Kangari, Haridwar 249404

The State of Uttarakhand came into existence on 09 th November, 2000 under the Reorganisation of Uttar Pradesh Act 2000. The Uttarakhand Public Service Commission was Constituted under the provisions of the Article 315 of the Constitution of India by the Governor of Uttarakhand vide Notification No. 247/1Karmik 2001 dated 14 th March, 2001(Annexure1). The Commission came into existence on 15 May, 2001. At present the strength of the Commission is the Chairman & the Six Members(Annexure2).

The working of Uttarakhand Public Service Commission is regulated by the Uttarakhand Public Service Commission Procedure and Conduct of Business Rule 2013 { Framed by the Lok sewa Ayog Uttarakhand under section 11 of U.P. State Lok sewa Ayog(Prakriya ka viniyaman) Adhinyam, 1985 Uttarakhand Anukulan awam Upantaran Adesh, 2002.}

1- The following are the Constitutional powers in Constitution of India to the Commission:

Article relating to Public Service Commission 315-Public Service Commission for the Union and for the State-

- (1) Subject to the provisions of this Article, there shall be a Public Service Commission for the Union and a Public Service Commission for each State.
- (2) Two or more states may agree that there shall be one Public Service Commission for that group of States and if a resolution to that effect is passed by the House or,
where there are two Houses, by each House of the Legislature of each of those States, Parliament may by law provide for the appointment of a Joint State Public Service Commission (referred to in this Chapter as Joint Commission) to serve the needs of those States.
- (3) Any such law as aforesaid may contain such incidental and consequential

- provisions as may be necessary or desirable for giving effect to the purposes of the law.
- (4) The Public Service Commission for the Union, if requested so to do by the Governor of a State, may, with the approval of the president, agree to serve all or any of the needs of the States.
 - (5) References in this constitution to the Union Public Service Commission or a State Public Service Commission shall, unless the context otherwise requires, be construed as references to the Commission serving the needs of the Union or, as the case may be, the State as respects the particular matter in question.

316. Appointment and Term of office of Members

- (1) The Chairman and other Members of a Public Service Commission shall be appointed, in the case of the Union Commission or a Joint Commission, by the President, and in the case of a State Commission, by the Governor of the State: Provided that as nearly as may be onehalf of the Members of every Public Service Commission shall be persons who at the dates of their respective appointments have held office for at least ten years either under the Government of India or under the Government of State, and in computing the said period of ten years any period before the commencement of this constitution during which a person has held office under the Crown in India or under the Government of an Indian State shall be included.
- (1-A) If the office of the Chairman of the Commission becomes vacant or if any such Chairman is by reason of absence or for any other reason unable to perform the duties of his office, those duties shall, until some person appointed under clause (1) of the vacant office has entered on the duties there of or, as the case may be, until the Chairman has resumed his duties, be performed by such one of the other members of the Commission as the President, in the case of the Union Commission or a joint Commission, and the Governor of the State in the case of a State Commission, may appoint for the purpose.

- (2) A Member of a Public Service Commission shall hold office for a term of six years from the date on which he enters upon his office or until he attains, in the case of the Union Commission, the age of sixty five years, and in the case of a State Commission or a joint Commission, the age of sixty two years, whichever is earlier:

Provided that-

- (a) a member of a Public Service Commission may, by writing under his hand addressed in the case of the Union Commission or a Joint Commission, to the President, and in the case of a State Commission, to the Governor of the State, resign his office.
- (b) a member of a Public Service Commission may be removed from his office in the manner provided in clause (1) or clause (3) of Article 317.
- (3) A person who holds office as a member of a Public Service Commission shall, on the expiration of his term of office, be ineligible for reappointment to that office.

317. Removal and suspension of a member of a Public Service Commission

- (1) Subject to the provisions of clause(3), the Chairman or any other member of a Public Service Commission shall only be removed from his office by order of the president on the ground of misbehaviour after the Supreme Court, on reference being made to it by the President, has, on inquiry held in accordance with the procedure prescribed in that behalf under Article 145, reported that the Chairman or such other Member, as the case may be, ought on any such ground to be removed.
- (2) The President, in the case of the Union Commission or a Joint Commission, and the Governor in the case of a State Commission, may suspend from office of the Chairman or any other Member of the Commission in respect of whom a reference has been made to the Supreme Court under clause (1) until the President has passed orders on receipt of the report of the Supreme Court on such reference.

- (3) Notwithstanding anything in clause (1), the President may by order remove from office the Chairman or any other Member of a Public Service Commission if the Chairman of such other Member, as the case may be-
- (a) is adjudged an insolvent; or
 - (b) engages during his term of office in any paid employment outside the duties of his office; or
 - (c) is, in the opinion of the President, unfit to continue in office by reason of infirmity of mind or body.
- (4) If the Chairman or any other Member of a Public Service Commission is or becomes in any way concerned or interested in any contract or agreement made by or on behalf of the Government of India or the Government of a State or participates in any way in the profit thereof or in any benefit or emolument arising there from otherwise than as a Member and in common with the other Members of an incorporated company, he shall, for the purposes of clause (1), be deemed to be guilty of misbehaviour.

318. Power to make regulations as to conditions of service of Members and Staff of the Commission

In the case of the Union Commission or a Joint Commission, the President and, in the case of a State Commission, the Governor of the State may by regulations-

- a) determine the number of Members of the Commission and their conditions of service ; and
- (b) make provision with respect to the number of Members of the staff of the Commission and their conditions of service provided that the conditions of service of a Member of a Public Service Commission shall not be varied to his disadvantage after his appointment.

319. Prohibition as to the holding of offices by Members of Commission on ceasing to be such Members On ceasing to hold office –

- (a) the Chairman of the Union Public Service Commission shall be ineligible for further employment either under the Government of India or under the Government of a State;
- (b) the Chairman of a State Public Service Commission shall be eligible for appointment as the Chairman or any other Member of the Union Public Service Commission or as the Chairman of any other State Public Service Commission, but not for any other employment either under the Government of India or under the Government of a State;
- (c) a Member other than the Chairman of the Union Public Service Commission shall be eligible for appointment as the Chairman of the Union Public Service Commission or as the Chairman of a State Public Service Commission, but not for any other employment either under the Government of India or under the Government of a State;
- (d) a Member other than the Chairman of a State Public Service Commission shall be eligible for appointment as the Chairman or any other member of the Union Public Service Commission or as the Chairman of that or any other States Public Service Commission, but not for any other employment either under the Government of India or under the Government of a State.

320. Functions of Public Service Commission

- (1) It shall be the duty of the Union and the State Public Service Commissions to conduct examinations for appointments to the Services of the Union and the State respectively.
- (2) It shall also be the duty of the Union Public Service Commission, if requested by any two or more States so to do, to assist those States in framing and operating schemes of joint recruitment for any services for which candidates possessing special qualifications are required.
- (3) The Union Public Service Commission or the State Public Service Commission, as the case may be, shall be consulted-
 - a) on all matters relating to methods of recruitment to civil services and for civil posts;

- (b) on the principles to be followed in making appointments to Civil Services and posts and in making promotions and transfers from one service to another and on the suitability of candidates for such appointments, promotions or transfers;
 - (c) on all disciplinary matters affecting a person serving under the Government of India or the Government of a State in a civil capacity, including memorials or petitions relating to such matters;
 - (d) on any claim by or in respect of a person who is serving or has served under the Government of India or the Government of a State or under the Crown in India or under the Government of an Indian State, in a civil capacity, that any costs incurred by him in defending legal proceedings instituted against him in respect of acts done or purporting to be done in the execution of his duty should be paid out of the Consolidated Fund of India, or as the case may be, out of the Consolidated Fund of the State;
 - (e) on any claim for the award of a pension in respect of injuries sustained by a person while serving under the Government of India or the Government of a State or under the Crown in India or under the Government of an Indian State, in a civil capacity, and any question as to the amount of any such award, and it shall be the duty of a Public Service Commission to advise on any matters so referred to them and on any other matter which the President, or, as the case may be, the Governor of the State, may refer to them; Provided that the President as respects the All India Services and also as respects other services and posts in connection with the affairs of the Union, and the Governor as respects other services and posts in connection with affairs of a State, may make regulations specifying the matters in which either generally, or in any particular class of case or in any particular circumstances, it shall not be necessary for a Public Service Commission to be consulted.
- (4) Nothing in clause (3) shall require a Public Service Commission to be consulted as respects the manner in which any provision referred to in clause (4) of Article 16 may be made or as respects the manner in which effect may be given to the provisions of Article 335.

- 5) All regulations made under the proviso to clause (3) by the President or the Governor of a State shall be laid for not less than fourteen days before each House of Parliament or the House or each House of the Legislative Assembly of the State, as the case may be, as soon as possible after they are made, and shall be subjected to such modifications, whether by way of repeal or amendment, as both Houses of Parliament or the House or both Houses of Legislative Assembly of the State may make during the session in which they are so laid.

321. Power to extend functions of Public Service Commissions

An Act made by Parliament or, as the case may be, the Legislature of a State may provide for the exercise of additional functions by the Union Public Service Commission or the State Public Service Commission as respects the services of the Union or the State and also as respects the services of any local authority or other body corporate constituted by law or of any public institution.

322. Expenses of Public Service Commissions

The expenses of the Union or a State Public Service Commission, including salaries, allowances and pensions payable to or in respect of the members or staff of the Commission, shall be charged on the consolidated fund of India or, as the case may be, the Consolidated fund of the State.

323. Reports of Public Service Commissions

- (1) It shall be the duty of the Union Commission to present annually to the President a report as to the work done by the Commission and on receipt of such report the President shall cause a copy thereof together with a memorandum explaining, as respects cases, if any, where the advice of the Commission was not accepted, the reasons for such non-acceptance to be laid before each House of Parliament.
- (2) It shall be the duty of a State Commission to present annually to the Governor of the State a report as to the work done by the Commission, and it shall be the duty of a Joint Commission to present annually to the Governor of each of the States the needs of which are served by the Joint Commission a report as to the work done by the Commission in relation to that State, and in either case the Governor, shall, on receipt of such

report, cause a copy thereof together with a memorandum explaining, as respects the cases, if any, where the advice of the Commission was not accepted, the reasons for such non-acceptance to be laid before the Legislature of the State.

2- Functions of Uttarakhand Public Service Commission:

a) Recruitment of the Candidates -

- (i) On the basis of Interview only
 - (ii) On the basis of screening test & Interview
 - (iii) On the basis of Examination only
 - (iv) On the basis of Examination & Interview
 - (v) On the basis of Preliminary Examination, Main Examination & Interview
- (b) Departmental Promotions**
- (c) Departmental Disciplinary Actions**
- (d) Service Rules**
- (e) Advice to the Government of Uttarakhand**

3- Composition of the Commission

The Uttarakhand Public Service Commission consists of Chairman and Six Members. The current composition of the Commission is as under:-

S.No.	Name	Designation	Date of Joining
1	Dr. D.P. Joshi	Chairman	11-05-2011
2	Prof. Manjula Rana	Member	08- 02-2010
3	Shri N.S.Negi	Member	31-12-2012
4	Shri M.C.Upreti	Member	29-08-2013
5	Shri Sumer Chand Ravi	Member	29-08-2013
6	Dr. Chhaya Shukla	Member	03-09-2013
7	Shri Sanjay Sharma	Member	29-01-2014

Since inception, following are the past and present holders of the chair.

4- Hon'ble Chairman

S.No.	Name	Duration
1	Shri. N.P. Nawani (Retd) I.A.S	15-05-2001 To 14-08-2001
2	Shri K. Arya (Retd) I.A.S	21-09-2001 To 06-01-2005
3	Shri Lt. Gen.(Retd) G.S. Negi	07-01-2005 To 23-11-2006
4	Shri Lt. Gen.(Retd) Dr. M.C. Bhandari	24-11-2006 To 11-08-2008
5	Shri S.K.Dass.(Retd) I.A.S	12-08-2008 To 07-02-2011
6	Dr. D.P. Joshi	11-05-2011 continue

5- Hon'ble Members

S.No.	Name	Duration
1	Dr. Sudha Rani Pandey	29-05-2001 To 28-05-2007
2	Dr. Gopal Singh Nayal	31-05-2001 To 31-05-2007
3	Dr. D.P.Juyal	03-11-2001 To 29-09-2003
4	Shri M.M.Harbola	21-02-2004 To 14-02-2006
5	Shri N.S.Rawat	20-04-2004 To 13-07-2006
6	Shri Sohan Lal	20-07-2006 To 05-09-2008
7	Shri R.J.Singh	30-07-2007 To 04-01- 2009
8	Brig. (Retd.) C.P. Tiwari	06-07-2009 To 25-01- 2010
9	Dr. D.P.Joshi	01-08-2007 To 10-05- 2011
10	Shri T.N. Singh	29-01-2010 To 31-10- 2011
11	Dr. Manjula Bisht	31 - 7- 2007 To 19 -3- 2013
12	Prof(Dr.) Manjula Rana	08- 02-2010 To continue
13	Shri K.R.Arya	27 -06- 2011 To 29 -01- 2013
14	Shri Dinesh Kumar Bhatt	09-12-2011 To 05-10-2013
15	Shri N.S.Negi	31-12-2012 To continue
16	Shri M.C.Upreti	29-08-2013 To continue
17	Shri Sumer Chand Ravi	29-08-2013 To continue
18	Dr. Chhaya Shukla	03-09-2013 To continue
19	Shri Sanjay Sharma	29-01-2014 To continue

6- Secretary Posted to the Commission

S.No.	Name	Duration
1	Shri Kunal Sharma	25-05-2001 To 18-10-2001
2	Shri T.R.Bhatt	19-10-2001 To 10-03-2003
3	Shri Rajiv Chandra	11-03-2003 To 13-06-2004
4	Shri C.S.Bhatt	14-06-2004 To 08-02-2005
5	Shri N.K.Joshi	09-02-2005 To 04-05-2006
6	Shri C.M.S.Bisht	05-05-2006 To 31-07-2007
7	Shri M.C.Upreti	20-08-2007 To 14-11-2008
8	Shri C.S.Bhatt	05-12-2008 To 10-08-2009
9	Shri Kunwar Singh	20-08-2009 To 30-06-2011
10	Shri C.S.Bhatt	30-06-2011 To 22-05-2013
11	Dr. Ranjit Sinha	23-05-2013 To 25-11-2013
12	Shri S.N.Pandey	25-11-2013 To continue

7- Examination Controller of the Commission

S.No.	Name	Duration
1	Shri Chander Shekhar Bhatt	25-05-2001 To 04-05-2006
2	Shri Vikram Singh Negi	05-05-2006 To 31-01-2010
3	Shri Madan Singh Kundra	29-01-2010 To 19-07-2011
4	Shri S.N.Pandey	12-07-2011 To 24-11-2013
5	Shri Chander Singh Dharamsaktu	18-11-2013 continue

8- Different Sections of the Commission

S.No.	Name of the Section	Allotted Work
1	Services Section-1	Recruitment of the candidates on the basis of Interview only(Direct recruitment)
2	Services Section-2	Recruitment of the candidates on the basis of Interview only(Direct recruitment)
3	Examination Section-1	Conduction of Preliminary Examination, Main Examination and Interview the allotted Exam is PCS
4	Examination Section-2	Recruitment of the candidates on the basis of Interview only(Direct recruitment) allotted Exam is – PCS(J)
5	Confidential Section	To prepare final result and result of Examinations
6	Top Secret-1	To prepare the question papers
7	Top Secret-2	Result of Screening test and syllabus for Examinations
8	Establishment Section	Establishment work of P.S.C.
9	Account Section	Account & Budget work of P.S.C.
10	Dak & Dispatch Section	Receive & Dispatch all works and other papers.
11	Legal Cell	Court cases of Hon'ble H.C. & S.C.
12	Stationary & Record Section	Stationary, Record of P.S.C.
13	Computer/I.T.Section	Work about evaluation of Screening text and preliminary exams.
14	Vyavastha Section	Maintenance & supervision of Ayog Parisar & Bhagirath Parisar.

9- Committees Constituted by the Commission

- (1) Rules Committee
- (2) Syllabus Committee
- (3) Legal Committee/Court Case Committee
- (4) Annual Report Committee
- (5) Disciplinary Committee
- (6) Library Committee
- (7) Campus Committee
- (8) Committee to decide the matters relating to provisional candidature, Appeal & Rejection of Candidature
- (9) Examination/Examination Reformation Committee
- (10) Standard Deviation Committee
- (11) Women Empowerment Committee
- (12) Tender/Quotation Committee
- (13) Budget/Purchase Committee
- (14) IT Committee

10- RTI Matters

(1) Public Information Officer

S.No.	Name	Section
1	Shri Anurag Srivastava	Sewa-2
2	Dr. Prashant	Sewa-1
3	Shri Sajeev Prakash Chaturvedi	Atigopan-2
4	Smt. Pushpa Budhiyal	Atigopan-1
5	Smt. Anupama Kandpal	Dak & Dispatch
6	Shri Ashish Jaiswal	Gopan/I.T.
7	Sunil Kumar Mishra	Exam-2
8	Mohd. Yunus	Exam-1
9	Shri Ramesh Chandra Joshi	Library
10	Shri Rajeev Gupta	Accounts
11	Shri Sunil Kumar Bhatt	Vyavastha
12	Shri Santosh Yadav	Establishment

(2) Appellate Authority

Dr. Punita Bajpai, Under Secretary
Uttarakhand Public Service Commission.
Phone No.01334-244143

11- Library and Documentation Centre of the Commission Library and Documentation Centre

The library and documentation centre of the Commission is providing quality services to Hon'ble Members, Officers, staff and external subject experts/educationist through facilitating the access to literature on almost all required subjects. It has a highly specialized and quality collection of 8657 documents including books, tables, CD-Rom's, Atlases, Maps and Research Journals Encyclopedia, Gazetteers, Dictionary, Thesaurus etc. The documentation centre ensures the availability of literature on Laws and Constitution, Service matters, Acts and Latest Government Orders also. The collection grows at an average rate of 10% Volumes per year. Library services are available on LAN network with url is <http://ukpsclibrary/opac> .

12- UKPSC Contact Number's of Hon'ble Chairman/Members and Officers

S.No.	Name/designation	Office	Residence	Fax
1	Dr. D.P. Joshi, Chairman	244283	240381	244833
2	Prof. (Dr.) Manjula Rana, Member	244566	240504	
3	Shri N.S.Negi, Member	244832	240605	
4	Shri M.C. Upreti, Member	240166		
5	Shri Sumer Chand Ravi, Member	240167		
6	Dr. Chhaya Shukla, Member	244008	244195	
7	Shri Sanjay Sharma, Member	244007		
8	Shri S.N. Pandey, Secretary	244282		244282
9	Shri Varun Kumar, Addl. Secretary (Law)	240708		244282
10	Shri. C.S. Dharamshaktu, C.O.E.	244677		244677
11	Shri. P.K. Goyal, Finance Controller	242355		242355
12	Dr. Punita Bajpai, Under Secretary	244143		

13-(A) ACHIEVEMENTS

- (i) Selection By Examination, Direct Interview and DPC covering period: Since establishment of the Commission till 31 March 2013 total 14737 candidates have been recommended for appointment by the Commission out of which 636 PCS Officers, 173 Civil Judge(J.D), 212 Lecturers of Govt. Degree Colleges, 3246 Lectures of Govt. Intermediate Colleges, 743 Allopathic Medical Officers, 1266 J.E., 160 A.E., 54Dental Surgeons, 73 Homeopathic Medical Officers, Principal/Superintendent and 95 lecturers Govt. Polytechnic are included.
- (ii) Selection by promotion since establishment of Commission till 31 March, 2013. Commission recommended 6075 candidates against 7876 posts by promotion.
- (iii) 481 posts of 09 Govt. departments have also been advertised since April, 2012 to March, 2013

(B) Details of important achievements, during the period under review, are given below.

1- **Budget Allotment for Examination Building-** Commission faces difficulties to conduct various examinations due to non existence of its own examination building. An amount Rs. 1768.13 lakhs has now been sanctioned by the Government for construction of examination building for the Commission.

Construction Work of Examination Centre Building is in process. The center will cater the need of 2100 candidates at a same time.

2- **Increasing Honorarium of Examiners-** Honorarium of examiners has been increased by GO No.1241/ XXX(2)/2011 dated 21 October, 2011.

3- **Online Application Form-** The process of Online Application form has initiated started at UKPSC for various examinations. Candidates after going through the advertisement and instructions present at the official website <http://ukpsc.gov.in> of UKPSC can further click on the link of respective advertisement for online application form. For applying online the applicant must register on the Ayog's application website. To register on the UKPSC application website the user must fill the required details. Once the candidate fills and submit the application successfully, he can take the printout of filled application form for further correspondence with UKPSC. The candidate has to take the printout of bank chalan for fee payment. The chalan has two copies one is for bank and other one as candidate copy. The candidate has to deposit the fee at the nearest SBI mentioned in the chalan. The printed application form with the bank chalan has to be sent at UKPSC address via post or in person. For more user friendly handling of the application, the department is working on its process.

4- **Answer Key on the Website** – The answer key of optional papers of all the examinations conducted by the Commission are posted on the Commission's website www.gov.ua.nic.in/ukpsc. Objections are invited from the candidates within a stipulated time frame. Examination results are prepared after reasonable settlement of objections received.

5- **Procedure and Conduct of Business Rule-2012 (First amendment-2013)** -The Uttarakhand Public Service Commission (Procedure and

Conduct of Business) Rule-2013 prepared by Commission for working process with more accuracy.

6- Exam Result Making Rule-2012- This rule is published by Commission for preparing various examination results with more ease and accuracy.

7- Uttarakhand Public Service Commission Weeding Rule-2011

8- Syllabus: Syllabus developed/modified by Commission in this period are-

- i) Assistant Accountant (Excise Dept.)
- ii) A.R.O. (Account)/Asst. Accountant/Inspector Legal Metrology
- iii) Asst. Engineer (Urban Dept.)
- iv) Computer Asst. & Store Clerk
- v) Lower Subordinate (Pre/Mains)
- vi) Vyavastha Adhikari
- vii) Vyavasthapak
- viii) Group "B" Screening Exam
- ix) Lecturer Polytechnic
- x) Forest Ranger (Pre/Mains)
- xi) Asst. Geologist (PWD)
- xii) Lecturer (Ayurved)
- xiii) Asst. Statistical Officer
- xiv) Asst. Prosecuting Officer
- xv) Asst. Radio Officer
- xvi) Asst. Engineer (For Combined Exam)
- xvii) Civil Judge (Junior Division)
- xviii) RI/ARI (Technical) Transport Dept.
- xix) Asst. Registrar (State Universities)
- xx) Group 'C'